

**Capital Improvement Planning Committee  
Minutes - January 31, 2012**

**Present:** Tom Clark, Ken Cuddeback, Carolyn Shores- Ness, Bill Cummings, Mary Stokarski, Shawn Patterson, and Bernie Kubiak

**General Discussion:**

Tom Clark opened the meeting by stating that he was still looking for written requests for several items ( backhoe, computers)

Highway equipment - Mr. Kubiak reported that the order for a mower has been cancelled. Mr. Patterson, the new Highway Director explained that the decision had been made to cancel, because a more useful alternative had been found. A boom mower attachment that goes in the bucket of a bucket loader (made by Diamond) was available for \$77,000 (vs \$111,000) The money saved could be used to extend the life of other equipment. He added that salt does a job on the trucks. He is still considering signing up for the WMECO boom mower.

In place of the tractor, Mr. Patterson would like to obtain a backhoe, which he said would be used year-round. He would purchase it off the state bid list. Thought is also being given to purchasing a brush cutter.

Chapter 90 funds - In 2009 the Town was told to either use its Chapter 90 funds or lose them. There are \$480,000 in unallocated monies which can be used to purchase equipment, leaving enough money for roadwork. Mr. Kubiak said he, Ms. Warren, and Mr. Patterson had met to go over things Chapter 90 money can be used for.

Referencing the work that needs to be done as a result of recent flooding, Ms. Ness said she is working on obtaining technical training to learn what can and cannot be done and what permits will be needed. She will meet with Rita Thebo of NRCS and Debbie Schriver (FRCOG).

Green Energy money – Mr. Kubiak reported plans are to use funds from the Green Energy Grant to cover the cost for school projects ( roof, lighting, and front door replacements). The three sets of front doors at the elementary school are not energy efficient.

Generator - Mr. Kubiak noted that the request for funds for a generator had been moved to the next fiscal year. He has been told that there may be a surplus one available. The plan is for a

**Votes:**

1.) **Backhoe** - A motion was made by Ms. Ness to use chapter 90 money to purchase a backhoe. The vote was unanimous.

2.) **Police Cruiser** – Ms. Ness made a motion that an amount not to exceed \$31,000 be approved for the purchase of a new police cruiser. The vote was unanimous.

3.) **Ambulance Replacement** - A motion was made by Ms. Ness that \$25,000 be approved to add to the fund for replacement of the ambulance. The vote was unanimous.

**4.) Elementary School** - A motion was made, seconded and unanimously voted to approve \$50,000 for the elementary school roof. A second motion was made, seconded, and voted to approve \$10,000 for an engineering study for design of the roof. Note was made that the project would include insulation in the area under the roof and other energy saving items.

**Item for next meeting:**

More information is needed about the Brush cutter attachment.

A request was made that minutes of garage committee meetings be provided to all CIPC members.

**Next meeting :** Feb. 7, 2012 @ 6:30 pm.

The meeting adjourned at 7:15 pm.

Respectfully submitted,  
Priscilla Phelps